



REQUEST FOR SHORT-TERM CONSULTANCY SERVICES TO DEVELOP A POLICY BRIEF AND CONDUCT AN END-TERM PROJECT EVALUATION

TERMS OF REFERENCE

1. Background

Baringo County, situated within Kenya's fragile Rift Valley ecosystem, is increasingly exposed to climate-related hazards such as prolonged droughts, floods, flash floods, landslides and changing rainfall patterns. These hazards are intensified by environmental degradation, rising temperatures, pressure on natural resources and the dependence of communities on climate-sensitive livelihoods, including pastoralism, farming, livestock keeping and fishing. Droughts can result in water shortages, livestock losses, food insecurity and reduced incomes, while heavy rainfall can cause flooding, erosion, landslides, destruction of infrastructure and displacement.

Addressing these risks requires Baringo to move from reactive disaster response towards proactive preparedness, prevention and long-term resilience. County planning should strengthen early-warning systems, anticipatory action, resilient infrastructure, water security, ecosystem restoration and livelihood diversification. Communities should be actively involved in disaster-risk planning through local knowledge, contingency and evacuation plans, livelihood protection and strengthened local preparedness structures, with particular attention to vulnerable groups. Protecting wetlands, forests, rangelands, catchments and water sources is equally important, as healthy ecosystems contribute to reducing disaster risks and sustaining livelihoods.

Against this background, Baringo County Conservancies Association (BCCA), a landscape organization bringing together conservancies, Community Forest Associations (CFAs), Geosite Committees, Water Resource Users Associations (WRUAs), Beach Management Units (BMUs) and other community-led natural resource management groups in Baringo County, is implementing its Strategic Plan (2026-2030). The Strategic Plan provides a framework for strengthening community participation in sustainable natural resource management and promoting an Integrated Natural Resource Management approach across the county.

BCCA therefore seeks to engage a qualified consultant to develop a policy brief focused on moving beyond response towards building a climate-resilient and disaster-ready Baringo County, and to conduct an end-term evaluation of BCCA project implemented with support from the UNDP GEF Small Grants Programme.

2. Project description

BCCA, with support from the UNDP GEF Small Grants Programme OP7, is implementing the project *Capacity Development of Communities in Governance and Sustainable Land and Resource Management for Resilient Landscapes of Lake Baringo & Bogoria* from 2024 to 2026. This project targets community-based organizations (CBOs) working in natural resource management and livelihoods within the Lake Baringo and Lake Bogoria landscapes.

Under Component 1: Resilient Rural Landscapes for Sustainable Development and Contribution to Global Environmental Protection, the project focuses on enhancing ecosystem services and biodiversity through multifunctional land-use systems, improving community livelihoods through eco-friendly, climate-adaptive small-scale community enterprises with clear market linkages, and strengthening governance and management systems.

As the project reaches the end of its implementation period, BCCA seeks to assess the progress and results achieved, document lessons and good practices, and identify areas to inform future programming and policy engagement.

2.1. Objectives of the consultancy

The objective of this consultancy is to engage a suitably qualified and experienced consultant to:

- I. Develop a concise, evidence-based policy brief on priority issues related to climate resilience, sustainable land and natural resource management in Baringo County.
- II. Conduct an independent end-term evaluation of the project *Capacity Development of Communities in Governance and Sustainable Land and Resource Management for Resilient Landscapes of Lake Baringo & Bogoria* and prepare a separate evaluation report.

2.2. Scope of work

The consultant will undertake the following tasks:

A. Policy Brief

The consultant will:

- Review relevant policies, legislation, plans, studies and other available information on climate resilience, flooding, extreme rainfall, rising lake levels, sustainable land and natural resource management in Baringo County.
- Review relevant project documents and available evidence from BCCA and its partners.
- Identify key policy, institutional and implementation gaps.
- Assess key issues affecting communities, livelihoods and natural resources.

- Conduct targeted consultations with BCCA, community-based organizations, communities, conservancies, Baringo County Government departments and other relevant stakeholders.
- Develop policy recommendations.

B. End-Term Project Evaluation

- Review the project proposal, work plans, reports, monitoring information and other relevant project documents.
- Assess the implementation of project activities against the planned objectives and expected results.
- Conduct consultations with selected project beneficiaries, community-based organizations, BCCA staff, partners and other relevant stakeholders.
- Undertake field visits to selected project sites, where necessary.
- Assess the extent to which the project has contributed to improved community capacity, governance and sustainable land and natural resource management.
- Identify key achievements, challenges, lessons learned and good practices.

2.3. Key Deliverables

The consultant will be expected to submit the following:

- Inception report and workplan.
- Draft Policy brief submitted to BCCA for review and feedback
- Draft End-Term Evaluation Report to BCCA for review and feedback
- Presentation of findings and recommendations from both assignments to BCCA and relevant stakeholders.
- Final Policy Brief
- Final End-Term Evaluation Report.

The Policy Brief and End-Term Evaluation Report shall be submitted as two separate final documents.

3.0. Required Qualifications &Skills

The consultant should have:

- A Master's degree in climate change, environmental management, natural resource management, disaster risk management, public policy, development studies or a related field.
- At least 7 years of relevant professional experience in policy research, climate change, environmental management, natural resource management, project evaluation or related areas.
- Demonstrated experience in conducting project evaluations, preferably end-term evaluations.

- Demonstrated experience in developing policy briefs or similar policy products.
- Good understanding of Kenya's climate governance and devolved governance framework.
- Experience working with communities, community-based organizations, conservancies, natural resource management and/or climate adaptation initiatives.
- Strong research, analytical and report-writing skills.
- Experience in conducting stakeholder consultations, including Key Informant Interviews and Focus Group Discussions.
- Experience working with NGOs, UN agencies, or similar development programs will be an added advantage.

4.0. Submission of Proposal

The proposal should demonstrate sound knowledge, technical skills and capacity required for the assignment, as well as a clear understanding of the tasks set out in the Scope of Work.

Eligible consultants or consulting teams should submit the following:

1. Technical and financial proposals;
2. Professional CV(s) of the consultant(s); and
3. A minimum of three (3) recommendations/references from previous relevant assignments.

Consultants should also provide samples of relevant previous work, including policy briefs and/or project evaluation reports.

Proposals should be submitted to Baringo County Conservancies Association, P.O Box 136-30400, Kabarnet through info@baringoconservancies.co.ke on or before 25th October 2026.